

Become The Next Sonoma County
Department of Health Services

Environmental Health & Safety Director



*Building a Healthy
Community Together*

Position Overview

Sonoma County is seeking a skilled and dynamic registered environmental health specialist who is passionate about community health improvement as its next Environmental Health & Safety Director. Recognized for its commitment to innovation and collaboration, the County of Sonoma strives to be the healthiest county in California by 2020. The Environmental Health & Safety Director plays a key leadership role in bringing this vision to reality.

The Environmental Health & Safety Director, who serves as the Environmental Health and Safety Section Manager, will work collaboratively with the Department's leadership team, other county departments and agencies, regulatory boards and government partners and the community to champion a "Health in all Policies" approach to improving community health in Sonoma County. Examples of staff work include, but would not be limited to, local food systems, solid waste storage and disposal, recreational health, oversight of the cleanup of petroleum releases from underground storage tanks, water and environmental quality, housing and institutions and other general environmental health activities which would prevent health hazards, and promote health across the lifespan.

The Environmental Health & Safety Director is responsible for recommending policy development, guidelines, protocols, and procedures for the section; serves as a resource to the Health Officer, Public Health Division Director, elected and appointed officials, and the public; and is responsible for preparing reports on the environmental health status of the community.

The position is responsible for ensuring enforcement of public health laws, regulations and ordinances across the jurisdiction and in the nine cities in Sonoma County, through various delegated authorities and those delegated locally from the Sonoma County Health Officer.

Vision of the Future

The new Director will bring strong leadership and managerial qualities to develop and guide the section staff and programs. The Director will contribute to and support implementation of the County's strategic plan. As part of these efforts, the new Director will clearly articulate services the Section provides and how they fit into the strategic direction of the County, as well as articulate a vision for new and innovative services. The Department desires to expand and strengthen relationships and initiate youth training programs and technician/internship opportunities focused on science/quality/protection of the environment where citizens live, work and recreate to educate, prevent health hazards and assure the safety of the public. The Director can look forward to playing a leadership role in these efforts.

The Ideal Candidate & Qualifications

The ideal candidate will have a proven track record as a skilled manager along with a solid, comprehensive understanding of environmental public health and the laws and emerging issues. The successful candidate must be able to quickly establish



trust and credibility with County leaders, and build collaborative relationships with the County's land-use and development departments, other internal and external stakeholders, partner agencies, and the public. In addition, a background and sensitivity to fees for services and other diverse funding opportunities will be necessary.

In addition to the above, the ideal candidate will possess the following characteristics, competencies and style:

- Be an innovative and creative problem solver who is a good listener and can identify forward thinking courses of action and paths that advance the environmental health goals of the community, and opportunities for engagement.
- Be familiar with environmental health practice, statutes, regulations, and monitoring methods to assure that implementation is effective and meets desired outcomes, and advise the Division Director on the more difficult problems arising in Environmental Health and Safety.
- Be action and results oriented based on data, passionate about improving conditions in the places people live, work and recreate that influence health outcomes for the community, with hands on experience in environmental health practice.
- Be flexible with a high level of integrity and embrace customer/community service.
- Be an initiator, seeing new possibilities for combining opportunities and resources such as grants to advance policies and goals which would prevent public health problems.
- Be a relationship builder who understands the strengths and roles of partner agencies, fostering relationships with those partners.
- Be experienced in administrative processes and community outreach methods necessary to develop and present ordinances to the Board of Supervisors.

- Possess experience in fee revenue development and an understanding of fee supported funding and other subsidies as it relates to service delivery, planning and enforcement.
- Possess excellent oral and written communication skills to influence, motivate, and reach understanding and agreements.
- Have strong consensus and team building skills.
- A Masters Degree in Public Health, Health Science, Business Administration, or Public Administration is highly desirable.

Minimum Qualifications

Education and Experience: Normally graduation from an accredited college or university with a degree in environmental health science, biology, chemistry, physics, microbiology or related subjects will satisfy the minimum education requirements for this classification. A valid certificate of registration in California as a Registered Environmental Health Specialist is required. Three years of progressively responsible experience in an Environmental Health Agency, including at least two years in a supervisory or administrative capacity. Must be qualified to serve as the Environmental Health Director, in accordance with the California Health and Safety Code and California Code of Regulations.

Please see the on-line job announcement for more detail on minimum qualifications at:
www.yourpath2sonomacounty.org.

Sonoma County

Located an hour north of San Francisco, Sonoma County offers a rare and compelling array of scenic, recreational, and geographic options. Please visit www.sonomacountyconnections.org for more information about Sonoma County as a place to live, work, and build your career legacy.



Department of Health Services

The Department of Health Services is a large, complex department consisting of various divisions including: Administration, Public Health, Behavioral Health, and Health Policy, Planning and Evaluation. The Department's mission, "Working with individuals and communities to achieve and preserve health and well being" and its values are achieved through the following operating principles:

- Act as leader and collaborative partner with residents, service providers and other stakeholders to support initiatives that improve community health.
- Foster work environments that promote professionalism, diversity, mutual respect and productivity.
- Use data and evidence-based practice to plan, implement and evaluate programs, establish clear goals and desired outcomes.
- Assure that employees and community stakeholders have access to information and opportunities for input and engagement.
- Obtain and maximize the use of financial resources to assure the successful accomplishment of goals.
- Recruit and maintain a highly skilled workforce and continuously develop capacity of employees to advance the department's mission and assure ongoing, high-caliber leadership.
- Use a flexible, multi-disciplinary approach to problem solving and program design, utilizing collaboration and partnerships to foster innovation and effectiveness.

The Environmental Health & Safety Director, serving as the Environmental Health & Safety Section Manager, is part of the Public Health Division Leadership Team, reporting to the Public Health Division Director for administrative direction. The Team includes: the Deputy Health Officer; Director of Nursing (Family Health Services Section Manager); Director of Environmental Health (Environmental Health and Safety Section Manager); First 5 Sonoma Section Manager; Healthy Communities Section Manager; Animal Care and Control Director; and the Administrative Services Officer II.

The County of Sonoma Department of Health Services' fiscal year 2011-12 budget, of approximately \$217 million, consists of over 470 full time equivalent positions and provides services throughout the County. The Department's revenue sources include State and Federal funds, fees and reimbursements for services and county General Fund.

Please visit the department's website for information on its programs, services, organization and partnerships.
www.sonoma-county.org/health.

What We Offer

The salary for the Environmental Health and Safety Director ranges from \$94,379 to \$114,708 annually, depending on the qualifications of the successful candidate. The County also offers an attractive benefit package. Details are available at <http://hr.sonoma-county.org/content.aspx?sid=1024&id=1223>.

Due to ongoing fiscal issues, the County of Sonoma has implemented a Mandatory Time off Program for FY 2011-12 of five days (40 hours). For more information, please see the job announcement available at: www.yourpath2sonomacounty.org.

Selection Process & Application Instructions

Accepting Applications through Friday, January 6, 2012

Oral Examination Interviews are tentatively scheduled for week of January 23, 2012

Finalist Candidates Meet With Stakeholders on January 26 or 27, 2012

Department Selection Interviews are tentatively scheduled for the week of January 30, 2012

Please be mindful of the planned timeframe. Although it may be subject to some change, it would be wise to plan availability around these dates and submit application materials as early as possible.

Please complete and submit an on-line application, available at: www.yourpath2sonomacounty.org, **by 11:59 p.m. on Friday, January 6, 2012.** Paper applications are available upon request.



County of Sonoma Human Resources
575 Administration Drive, Suite 116-B
Santa Rosa, CA 95403
Facsimile: (707) 565-3770

Questions can be directed to Maggie Martin,
Human Resources Analyst at Maggie.Martin@sonoma-county.org
or 707 565-3565

Salary

\$94,379 to \$114,708



HUMAN RESOURCES WILL BE CLOSED FRIDAY, DECEMBER 23, 2011-JANUARY 2, 2012 as a result of the County of Sonoma's efforts to mitigate the impact of budget reductions on the County workforce. Applications for open positions may still be submitted during the closure. If you need technical assistance with your application, you may call 1-888-NEO-GOV1 (1-888-636-4681). Otherwise, please contact Human Resources beginning January 3, 2012.

The County of Sonoma is committed to a policy and actively pursues a program of equal employment and non-discrimination. More information can be found at: <http://hr.sonoma-county.org/content.aspx?sid=1024&id=1304>