

Today's Date: \_\_\_\_\_

**Verification of Lost Receipt**

Description of Expense: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount of Expense: \_\_\_\_\_

The undersigned, under penalty of perjury states:  
That the above and the items as therein set out are true and correct;  
that no part thereof has been heretofore paid, and that the amount  
therein is justly due, and that the same is presented within one year  
after the last item thereof has accrued.

Signed: \_\_\_\_\_

Approval: \_\_\_\_\_